

St Edmundsbury Borough Council					2014/15 Q3 Budget Monitoring Report	
Detail by Head of Service					Appendix A	
LT01 HEAD OF RESOURCES & PERFORMANCE						
Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Year End Variance Notes
1000	Resources & Performance	420,166	386,210	-33,956	0	Expected to be on budget at year end.
1090	Grants to Organisations	453,513	458,654	5,141	0	
8000	General Fund Adjustments	424,690	388,383	-36,307	0	Additional business rate income forecast, however this will be transferred into the Business Rate Reserve.
Resources & Performance:		1,298,369	1,233,247	-65,122	0	
1001	Internal Audit	129,616	134,950	5,334	0	
Internal Audit:		129,616	134,950	5,334	0	
1002	ICT	773,458	837,824	64,366	0	Expected to be on budget at year end.
ICT:		773,458	837,824	64,366	0	
1010	Anglia Revenues Partnership	976,757	1,012,608	35,851	0	Expected to be on budget at year end.
1012	Council Tax Administration	-191,281	-206,881	-15,600	0	Expected to be on budget at year end.
1013	Business Rate Administration	-132,863	-134,175	-1,312	-59,000	Discretionary NNDR Relief budgeted not required £118k, half to be transferred to Business Rates Reserve.
4090	Housing Benefits	-370,896	-350,272	20,624	50,000	Based on profile of receipts in 2014/15 for Housing Benefit Overpayment Recovery, there will be a shortfall of £50,000 at year end.
Anglia Revenues Partnership:		281,717	321,280	39,563	-9,000	
1100	Corporate Expenditure	780,093	827,852	47,759	0	Expected to be on budget at year end.
1150	Non-Distributed Costs	109,287	221,583	112,296	0	Expected to be on budget at year end.
1151	Non-Distributed Costs - Cost of Unused Assets	2,700	7,604	4,904	0	
Corporate Expenditure:		892,080	1,057,039	164,959	0	
1020	Emergency Planning	32,137	30,863	-1,274	0	
Emergency Planning:		32,137	30,863	-1,274	0	
TOTALS: RESOURCES & PERFORMANCE		3,407,377	3,615,203	207,826	-9,000	
LT02 HEAD OF HR & DEMOCRATIC SERVICES						
Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Comments
1030	Human Resources & Payroll	249,193	253,780	4,587	15,000	Additional licences for roll out of ICT Projects and maintenance agreements
Human Resources:		249,193	253,780	4,587	15,000	
1032	Health & Safety	70,493	55,122	-15,371	-12,000	Additional work and sale of Health & Safety online training to outside organisations

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	Health & Safety:	70,493	55,122	-15,371	-12,000	
1031	Central Training Services	101,073	94,566	-6,507	0	
	Learning & Development:	101,073	94,566	-6,507	0	
1040	Legal Services	159,625	137,524	-22,101	-25,000	Additional income, mainly relating to S106 agreements
	Legal Services:	159,625	137,524	-22,101	-25,000	
1130	Democratic Services	125,314	98,001	-27,313	0	Expected to be on budget at year end.
1131	Members Expenses	296,013	297,770	1,757	0	
1132	Mayoralty & Civic Functions	81,790	69,702	-12,088	0	
	Democratic Services:	503,117	465,473	-37,644	0	
1041	Electoral Registration	68,144	61,076	-7,068	0	
1042	Election Expenses	39,213	66,538	27,325	0	
	Elections:	107,357	127,614	20,257	0	
	TOTALS: HR & DEMOCRATIC SERVICES	1,190,858	1,134,079	-56,779	-22,000	
LT03	HEAD OF FAMILIES & COMMUNITIES					
Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Comments
1140	Policy	79,938	86,849	6,911	0	
	Policy:	79,938	86,849	6,911	0	
1141	Communications	110,974	126,063	15,089	0	
	Communications:	110,974	126,063	15,089	0	
1050	Customer Services	368,801	264,274	-104,527	0	Expected to be on budget at year end.
3100	Bus Stations	157,190	160,747	3,557	0	
	Customer Services:	525,991	425,021	-100,970	0	
2041	Sports Development & Community Recreation	38,119	22,142	-15,977	0	
2080	Community Development	260,099	264,171	4,072	0	
2085	Community Centres	41,308	67,752	26,444	17,000	Higher cleaning costs than budgeted associated with Chalkstone Community Centre
	Families & Communities:	339,526	354,065	14,539	17,000	
	TOTALS: FAMILIES & COMMUNITIES	1,056,429	991,998	-64,431	17,000	
LT04	HEAD OF PLANNING & GROWTH					
Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Comments
5000	Development Control	-206,716	63,130	269,846	200,000	Please see paragraph 1.3.3 to 1.3.5 in the covering report.
	Development Control:	-206,716	63,130	269,846	200,000	
5005	Planning Policy	584,951	508,038	-76,913	0	Expected to be on budget at year end.

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5006	Local Plan	-47,225	9,863	57,088	0	Expected to be on budget at year end.
Place Shaping:		537,726	517,901	-19,825	0	
1060	Land Charges	-116,232	-97,326	18,906	-20,000	Additional income from search fees
5010	Building Control	-84,792	-28,188	56,604	24,000	AS at December 2014 the estimated level of building control income will be lower than was predicted at this time last year.
5015	Planning & Regulatory Support	242,013	199,713	-42,300	-30,000	Salary underspend due to vacant post
Business (BC & Support):		40,989	74,199	33,210	-26,000	
3090	Prevention of Pollution	85,972	59,195	-26,777	-5,000	
3091	Environmental Management	27,042	26,899	-143	0	
3092	Drinking Water Quality	4,306	2,250	-2,056	0	
3093	Climate Change	69,118	69,892	774	0	
4020	Home Energy Conservation	3,562	150	-3,412	0	
Environment:		190,000	158,386	-31,614	-5,000	
3095	Licensing	-45,049	-50,145	-5,096	0	

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3096	Hackney Carriage & Private Hire Licensing	-46,866	-32,507	14,359	12,000	Under achievement of licence fee income
3097	Food Safety	50,652	36,117	-14,535	-18,000	Salary underspend due to vacant post
3098	Health & Safety at Work Act/Enforcement	60,102	45,374	-14,728	-18,000	Salary underspend due to vacant post
Business Reg & Licensing:		18,839	-1,161	-20,000	-24,000	
5020	Economic Development & Growth	115,684	127,871	12,187	0	
5021	Strategic Tourism & Markets	61,880	64,419	2,539	0	
5022	Bury Christmas Fayre	-15,437	-72,785	-57,348	0	
5023	Park & Ride	0	-2,973	-2,973	0	
5024	Vibrant Town Centres	0	1,033	1,033	0	
Economic Development & Growth:		162,127	117,565	-44,562	0	
TOTALS: PLANNING & GROWTH		742,965	930,020	187,055	145,000	
LT05 HEAD OF OPERATIONS						
Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Comments
3005	Vehicle Workshop	-30,839	-29,872	967	0	
3006	Pool Cars	-6	3,024	3,030	0	
3010	Vehicle Workshop Trading Account - FHDC	0	-8,553	-8,553	0	
Fleet Management:		-30,845	-35,401	-4,556	0	
900	Ex-1090 Section (13/14 only)	-10	-1	9	0	
3000	Depots	-13,907	-25,637	-11,730	0	
3060	Grounds Maintenance Operatives	-26,466	3,440	29,906	0	
3061	Tree Maintenance Operatives	0	11,076	11,076	0	
3065	Waste & Cleansing Operatives	-346,105	-460,432	-114,327	-100,000	Vacancy management combined with savings on fuel costs
6020	Markets	-66,018	-19,871	46,147	50,000	Bury Market income lower than budgeted, has been reflected in the 2015/16 budgets
Operational:		-452,506	-491,425	-38,919	-50,000	
3030	Street Cleansing	965,644	972,867	7,223	0	
3040	Refuse Collection (Black Bin)	729,820	743,092	13,272	0	
3041	Recycling Collection (Blue Bin)	467,179	280,760	-186,419	-150,000	7 month rebate for previously paid gate fee expenditure for dry recyclables, not budgeted for.
3042	Compostable Collection (Brown Bin)	259,287	227,396	-31,891	-50,000	Waste tipping charges expected to be lower than budgeted.
3043	Bulky, Fridges, Metal & Scrap Collection	79,255	84,749	5,494	0	
3044	Clinical & Hazardous Waste Collection	13,798	8,995	-4,803	0	
3045	Multi-Bank Recycling Sites	-8,976	-21,871	-12,895	0	
3048	Trade Waste	-270,697	-394,959	-124,262	0	Additional income from trade waste fees, to be used to fund the costs of the new in-cab technology to support the overall Waste Service
Waste - Business & Commercial		2,235,310	1,901,029	-334,281	-200,000	
1080	Property Services	26,847	57,580	30,733	0	Expected to be on budget at year end.
Property Maintenance:		26,847	57,580	30,733	0	
1081	Estates Management	102,697	71,268	-31,429	0	Expected to be on budget at year end.

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6000	Industrial & Business Units	-996,131	-1,031,656	-35,525	35,000	Budget included rent income for properties that are now vacant, and for some which are anticipated to be irrecoverable debts
6010	Town Centres & Shops	-606,697	-644,241	-37,544	40,000	As Above
Property Management:		-1,500,131	-1,604,629	-104,498	75,000	
1070	Offices: West Suffolk House	-47,712	-116,307	-68,595	-30,000	Additional income from renting desk to external organisations.
1071	Offices: Haverhill House	-4,963	-25,608	-20,645	0	
1072	Offices: College Heath Road	0	2,468	2,468	0	
1075	Courier & Postal Service	93,467	88,405	-5,062	0	
1076	Printing & Copying Service	19,125	40,500	21,375	0	
3020	Public Conveniences	119,150	99,721	-19,429	0	
3070	District Highways Services	266,799	282,906	16,107	0	
3071	Street Furniture	24,885	5,100	-19,785	0	
3072	Land Drainage & Associated Works	6,487	-1,902	-8,389	0	
Facilities & Highways Services:		477,238	375,283	-101,955	-30,000	
1082	CCTV & Support	99,712	87,609	-12,103	0	
3025	CCTV	183,698	193,165	9,467	0	
3026	Green Travel Plan	-20,512	-22,966	-2,454	0	
3027	Street Banners & Displays	-288	390	678	0	
CCTV & Support:		262,610	258,198	-4,412	0	
3110	Off Street Car Parks	-1,921,920	-2,126,332	-204,412	-150,000	More people visiting the town centres (and using the car parks) than anticipated
3120	On Street Car Parking	-91,311	-91,311	0	0	
Car Parking:		-2,013,231	-2,217,643	-204,412	-150,000	
2000	Leisure Services Management & Support	29,146	75,236	46,090	0	Expected to be on budget at year end.
2017	Arboriculture (Tree Maintenance Works)	193,014	103,475	-89,539	-8,000	Saving associated with the re-profiling of the tree maintenance works.
2020	Other Parks and Play Provision	345,928	319,452	-26,476	-20,000	Car parking income at Hardwick Heath higher than anticipated
2021	Abbey Gardens	209,903	252,539	42,636	30,000	Lower than anticipated income from bowls & golf and tennis courts being unusable, plus additional costs for bedding plants.
2022	Nowton Park	74,154	78,953	4,799	0	
2023	East Town Park	80,251	74,489	-5,762	0	
2024	Clare Country Park	336	-7,130	-7,466	0	
2025	Children's Play Areas	82,787	77,506	-5,281	0	
2050	Cemeteries & Closed Churchyards	150,501	135,300	-15,201	0	
2055	Allotments	150	-1,189	-1,339	0	
Leisure & Cultural - Parks		1,166,170	1,108,631	-57,539	2,000	
2030	Arts, Heritage & Cultural Services	184,666	197,054	12,388	0	
2031	Moyse's Hall Museum	168,979	175,716	6,737	0	
2032	West Stow Country Park	106,264	126,842	20,578	0	
2033	West Stow ASVT Operating Account	0	-27,088	-27,088	0	
2035	Heritage Outreach Services	11,625	6,610	-5,015	0	
2036	Heritage Sites & Monuments	4,375	4,870	495	0	
2037	West Front Houses	44,788	27,278	-17,510	0	

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2070	Tourist Information Centres	94,644	68,598	-26,046	-30,000	Reduction in costs associated with move into the Apex.
2071	Shopmobility	19,182	13,182	-6,000	0	
Leisure & Cultural - TIC & Heritage:		634,523	593,062	-41,461	-30,000	
2061	The Athenaeum	57,470	59,351	1,881	0	
2062	The Guildhall, Bury St Edmunds	29,833	29,095	-738	0	
Leisure & Cultural - Public Halls:		87,303	88,446	1,143	0	
2072	Bury Festival	35,000	23,651	-11,349	0	
Commercial - Entertainment & Events:		35,000	23,651	-11,349	0	
2010	Leisure Promotion	137,205	97,563	-39,642	-26,000	Saving on marketing spend.
2040	Sports & Leisure Centres	527,163	549,461	22,298	0	
Commercial - Marketing:		664,368	647,024	-17,344	-26,000	
2011	Leisure - Commercial Activities	25,590	-18,013	-43,603	-50,000	Increased tickets sales at the Apex resulting in more income than budgeted.
2060	The Apex	436,841	441,832	4,991	0	
The Apex		462,431	423,819	-38,612	-50,000	
TOTALS: OPERATIONS		2,055,087	1,127,625	-927,462	-459,000	
LT06 HEAD OF HOUSING						
Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Comments
4021	Housing Renewals	80,183	87,957	7,774	0	
4031	Burial of the Dead	11,439	15,398	3,959	0	
4032	Gypsies & Travellers	21,648	22,398	750	0	
4033	Other Public Health Services	150,228	147,006	-3,222	-5,000	Professional fees underspend predicted
Public Health & Housing:		263,498	272,759	9,261	-5,000	
4000	Housing Development & Strategy	160,948	153,876	-7,072	0	
Housing Development & Strategy:		160,948	153,876	-7,072	0	
4010	Homelessness	191,826	145,110	-46,716	0	
4011	Housing Advice & Choice Based Lettings	116,655	111,283	-5,372	5,000	Locata costs higher than budgeted
4015	Non-HRA Housing Properties	0	-2,008	-2,008	0	
Housing Options:		308,481	254,385	-54,096	5,000	
4005	Housing Business & Partnerships	60,750	81,808	21,058	0	
Housing Business & Partnerships:		60,750	81,808	21,058	0	
TOTALS: HOUSING:		793,677	762,828	-30,849	0	